

Baltimore Orchard Project

Applicant and Partner Checklist

Civic Works



Checklist for Applicants

- Submit application to Baltimore Orchard Project (BOP)
- Check to make sure that you received a confirmation email

Before Planting

- Schedule site visit with BOP
- Demonstrate long term site access to site (eg: lease)
- Notify neighbors of the project and establish community support
- Form and organize a committed group of people to comprise your orchard group
- Identify the skills and assets of your group (eg: truck owner, photographer, etc.)
- Work with BOP to obtain an estimated project budget
- Submit signed Planting Agreement to BOP
- Finalize the orchard design with BOP

Preparing Your Site

- Clear site of trash, rubble, and weeds
- Perform soil test of site
- If on public property, call Miss Utility and have utility lines marked

Planning The Planting

- Schedule orchard planting work day
- Notify neighborhood community members of potential orchard and planting day
- Work with BOP to recruit additional volunteers if necessary
- Confirm tree delivery or pick up time
- Work with BOP to gather the necessary mulch and soil amendments
- Work with BOP to gather the necessary tools for the planting

After Planting

- Schedule post planting site visit with BOP
- Provide annual update to BOP via online survey
- Attend at least one BOP workshop during first year of orchard
- Consider allowing BOP to use orchard as site for future BOP workshop
- Plan a community event in the orchard (e.g. poetry reading, educational event)
- Obtain BOP's stewardship, community engagement, or tree planting services using the BOP's [Request for Services Forms](#)

Baltimore Orchard Project will provide the following

- Site Planning and Guidance.
- Trees: A variety of local and adapted fruit and nut trees are available for free each year.
- Planting: BOP will demonstrate the proper planting and maintenance for the fruit and nut trees. They will be available to answer any additional questions regarding fruit and nut trees from the volunteers and site coordinators.

Partners will provide the following

- Completed Application
- Volunteers for Planting Day and Workdays
- Tree Maintenance and Irrigation